



## PRACTICAL ASSESSMENT Class 6 Instructor

### PERSONAL DETAILS

Name of the candidate:	Date:	Driver's license checked <input type="checkbox"/>
Name of the driving school:	Name of the AQTr assessor:	
Card number:	Number of session on closed track:	

### 1. TEACHING

ITEMS TO ASSESS	0-2 Unsatisfactory	3 Satisfactory	4-5 Very good
Presents the learning objectives and the sequence of events of the practical class			
Situates students within their learning process			
Has an expert knowledge of the content to be taught			
Gives concrete and relevant examples			
Raises the students' awareness of adopting a safe, cooperative and responsible behavior on the road			
Repeats knowledge that was covered previously			
Asks questions to ensure that he is well understood and to attract the audience's interest			
Uses the students' knowledge on driving when teaching			
Develops relevant exercises			
Adjusts himself to the students' needs and choses his teaching methods according to them			
Helps students in need			
<b>TOTAL OF EACH COLUMN</b>			

**TOTAL:        /55**

**Comments :**

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## 2. COMMUNICATION

ITEMS TO ASSESS	0-1 Unsatisfactory	2 Satisfactory	3 Very good
Encourages and monitors interactions (group dynamics)			
Expresses himself in a clear and precise way (tone, pitch, rythm, appropriate vocabulary)			
Maintains constant visual contact with the group			
Manages to attract the audience's attention			
Teaches dynamicly and enthusiastically			
Ensures that he is well understood by the students			
Gives a helpful feedback			
<b>TOTAL OF EACH COLUMN</b>			

**TOTAL: /21**

<p><b>Comments :</b></p> <hr/> <hr/> <hr/>
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### 3. PROFESSIONAL ETHICS

ITEMS TO ASSESS	0-1 Unsatisfactory	2 Satisfactory	3 Very good
Respects the school timetable (is on time, complies with the length of breaks, etc.)			
Welcomes the group warmly			
Has appropriate support material on hand			
Has students sign attendance sheets			
Wears proper clothing (suitable outfit, protection outfit, ...)			
Ensures students' safety			
Makes sure that the information he shares with students is accurate			
Acts professionally (discretion, self-discipline)			
<b>TOTAL OF EACH COLUMN</b>			

**TOTAL:            /24**

<p><b>Comments :</b></p> <hr style="border: 0; border-top: 1px solid black; margin-bottom: 10px;"/> <hr style="border: 0; border-top: 1px solid black; margin-bottom: 10px;"/> <hr style="border: 0; border-top: 1px solid black;"/>
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## CONTEXT OF THE ASSESSMENT

	Y/N
A «debriefing» took place following the assessment	
The instructor is open to suggestions and collaborates	
The instructor is not open to suggestions	

## TOTAL OF THE ASSESSMENT

<b>1. Teaching</b>	<b>/55</b>
<b>2. Communication</b>	<b>/21</b>
<b>3. Professional ethics</b>	<b>/24</b>
<b>TOTAL</b>	<b>/100</b>

\_\_\_\_\_  
Signature of the candidate

\_\_\_\_\_  
Signature of the AQTr assessor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

### INITIALS

I authorize my driving school to send to the AQTr all information concerning myself that is required for the application of the *Detailed Requirements*, so that it may maintain its status as a recognized driving school, and to provide information that is essential to my training or evaluation as an instructor.

Article 4.13<sup>1</sup>: "A training officer card grants the right to teach in a recognized driving school as a monitor, instructor or monitor-instructor for the class(es) of licence that are specified on the card. Cards are issued for an initial period of 2 years. Following that, unless the card is suspended or revoked by the accreditation body, it is renewed automatically."

Article 4.89: "To remain recognized, training officers must demonstrate that they always comply with the applicable Detailed Requirements. In addition, they must also pass a periodic evaluation every two (2) years or, if need be, will be subject to any other evaluation measure approved by the SAAQ. These evaluations are developed by the accreditation body and overseen by a person who is authorized by the accreditation body. When warranted, the accreditation body may require the instructor to undergo evaluations more frequently."

<sup>1</sup> *Detailed Requirements*, February 3, 2014.