

ASSESSMENT FORM – DRIVING INSTRUCTOR (CLASS 5 VEHICULES)

This assessment excludes lessons 5, 10 and 15

*The masculine gender is used in this form to include both
masculine and feminine genders, solely for the purpose of making the text easier to read.*

PERSONAL INFORMATION

TRAINEE INSTRUCTOR:	DATE:
DRIVINGSCHOOL:	AQTR ASSESSOR:
TRAINEE CARD NUMBER:	LESSON NUMBER: HAS THE DRIVER'S LICENCE BEEN CHECKED? <input type="checkbox"/>

SECTION 1

CONTENT KNOWLEDGE

Dispenses current and accurate information	/4
Masters the content of the practical lesson that he is teaching	/4
Teaches the manoeuvres and the behavioural responses appropriate to the lesson (including specific/supplementary notions when driving in difficult conditions and overtaking)	/4

INTERVENTIONS ACCORDING TO THE SKILLS THE LEARNER HAS TO DEVELOP

Support learners in acquiring targeted skills and developing autonomous driving	/3
Is able to adapt teaching methods to the needs, learning rate and skills to gain	/3
Teaches cooperative, responsible and safe driving behaviours	/3
Links contents between modules and provides relevant and concrete examples	/3

TOTAL SECTION 1: /24

18/24

COMMENTS

SECTION 2

TEACHING PREPARATION

<p>Greetings:</p> <p>2 <input type="checkbox"/> Greets the learner: introduce himself and checks the learner's driver's license</p>	/2
<p>Briefing (5 minutes):</p> <p>2 <input type="checkbox"/> Asks the learner about supervised driving and previous lessons, allowing him to formulate expectations</p> <p>2 <input type="checkbox"/> Refers to the activity sheet or the self-evaluation sheet with the learner</p> <p>2 <input type="checkbox"/> Explains the lesson with the <i>Manoeuvre Descriptor</i> and locates it within the <i>Program Outline</i> sheet</p> <p>2 <input type="checkbox"/> Checks if a "driving in adverse conditions / overtaking" lesson is applicable</p>	/8

Inspects the condition of the car used for the lesson: 1 <input type="checkbox"/> The car is clear of snow, aired, ventilated, clean and free from any obstacle to visibility and safety. 1 <input type="checkbox"/> All the safety components are functional.	/2
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COMMUNICATION AND TEACHING METHODOLOGY

Interaction: 2 <input type="checkbox"/> Listens, communicates with the learner and ensures that the learner understands him 2 <input type="checkbox"/> Encourages interest and participation 2 <input type="checkbox"/> Understands correctly behaviours and non-verbal communication 1 <input type="checkbox"/> Gives directions clearly and according to the stages of the lesson	/7
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Feedback: 3 <input type="checkbox"/> Constructive, precise and helping the learner to progress 2 <input type="checkbox"/> Well-tailored to the learning stage and given at the right time	/5
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Terminology : 2 <input type="checkbox"/> Uses the appropriate terminology (the correct terms), as well as clear and precise sentences 2 <input type="checkbox"/> Has a suitable speech delivery and speech flow	/4
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Personality and appearance: 2 <input type="checkbox"/> Is courteous 1 <input type="checkbox"/> Wears appropriate clothing	/3
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LESSON CONCLUSION

Debriefing (5 minutes): 1 <input type="checkbox"/> Reminds of the key points and recalls the skills targeted during briefing 2 <input type="checkbox"/> Allows the learner to self-assess and offers comments 2 <input type="checkbox"/> Fills the self-evaluation sheet or the activity log book with the learner 2 <input type="checkbox"/> Ensures that he has met the learner's expectations, allows him to ask questions and points to the skills targeted in the next lesson 2 <input type="checkbox"/> Establishes with the learner manoeuvres to practice and suggests accompanied driving	/9
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OEA STRATEGY

Explains the importance of the OEA strategy: 2 <input type="checkbox"/> OBSERVE <i>Know where, when and how to look</i> 2 <input type="checkbox"/> EVALUATE <i>Know how assess potentially dangerous situations</i> 2 <input type="checkbox"/> ACT <i>Know how to act safely</i>	/6
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<p>Ensures that the learner applies correctly the OEA strategy:</p> <p>2 <input type="checkbox"/> OBSERVE <i>Carries out the correct checks and the required observations</i></p> <p>2 <input type="checkbox"/> EVALUATE <i>Is able to anticipate and assess potentially dangerous situations</i></p> <p>2 <input type="checkbox"/> ACT <i>Is able to take correct decisions and select the appropriate solutions</i></p>	/6
<p>2 <input type="checkbox"/> Selects the route according to the lesson plan and keeps to the timing</p> <p>2 <input type="checkbox"/> Makes use of pedagogical materials (publications, diagrams, DVDs, etc...)</p>	/4

TOTAL SECTION 2: /56
42/56

COMMENTS:

SECTION 3

TEACHING TECHNIQUES

<p>7 <input type="checkbox"/> Makes use of teaching techniques appropriate to the practical lesson</p> <p>Teaching techniques used (tick):</p> <p style="text-align: center;"> <input type="checkbox"/> Explaining <input type="checkbox"/> Step by step <input type="checkbox"/> Questioning <input type="checkbox"/> Demonstrating <input type="checkbox"/> Using diagrams <input type="checkbox"/> Commenting manoeuvres <input type="checkbox"/> Trial and error </p> <p>7 <input type="checkbox"/> Masters the teaching techniques used in the lesson</p>	/14
<p>Control from the seat on the right:</p> <p>3 <input type="checkbox"/> Masters the OEA strategy when sitting on the right seat</p> <p>3 <input type="checkbox"/> Responds in an appropriate and timely manner (not too early or too late), enabling the learner to develop independent driving skills (explains the reason of his interventions and does so at the appropriate time)</p>	/6

TOTAL SECTION 3: /20
15/20

COMMENTS:

CONTEXT OF THE ASSESSMENT:

- A meeting was scheduled following the assessment
- No meeting was scheduled following the assessment
- The trainee instructor is receptive and co-operative
- The trainee instructor appears unreceptive to improvements
- The workbook has been verified (If applicable)
- Completed Partially completed

TOTAL SECTION 1 :	/24
TOTAL SECTION 2 :	/56
TOTAL SECTION 3 :	/20
TOTAL :	/100

Pass Mark: 75%**Comments:**

SIGNATURE OF THE TRAINEE INSTRUCTOR

SIGNATURE OF THE AQTR ASSESSOR

DATE

DATE